

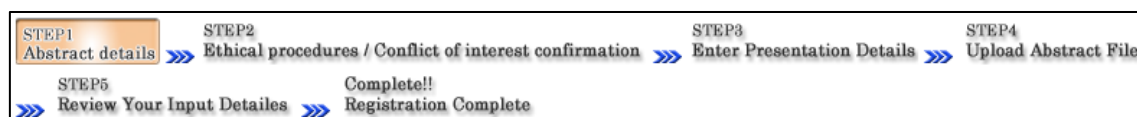
Notice Regarding Registration of General Presentations and Abstracts for the International Conference

1. Overview

First, submit a registration application via the JAMT login application form to obtain your registration password. Abstract submissions are accepted exclusively via the dedicated online submission site for non-members of the international society.

Click  in order starting from STEP 1 to proceed with your submission (see later sections for details).

Please note that if you log out, close your browser, or otherwise interrupt the submission process, your abstract will not be accepted. An automatic confirmation email will be sent immediately after submission. **Be sure to complete the registration by proceeding to the final step and verify the details in the confirmation email sent immediately afterward.**



<How to Enter Abstracts>

File Upload Method

Download the Word template (*.dot/*.dotx) that defines the abstract format, including column layout, line count, and font. Prepare the abstract text in advance as a Word document (*.doc/*.docx).





Abstract Submission Method **Required** ☒ File Upload ☐ Abstract Print Preview

Upload! Upload Abstract File

Please be aware:

1. Please create your abstract using the downloaded template.
2. Do not change the font size in the abstract text.
3. Be sure to include "Contact Information and Phone Number" at the end of the abstract.
4. After uploading, please check the "Abstract Book PDF Preview" on the screen.

 Abstract Template  How to Use the Abstract Template

1. Select and Upload Abstract File (.doc / .docx)

ファイルが選択されていません

2. Uploaded Abstract File

[Upload Word file](#)

To register, upload the file you created.

<Conflict of Interest Disclosure> ※For Japanese Nationals Only

This Society implements the "Common Guidelines on Conflicts of Interest in Medical Research."

If a conflict of interest arises regarding your presentation content, please disclose it during the

【STEP2】 Ethical Procedures/Conflict of Interest Confirmation phase of the abstract submission process.

2. How to Register a New General Abstracts

【Password Request】 Obtain a registration password

① Application Form

<https://jamtiamtis.jamt.or.jp/JamtisIFBLS/Account/LoginJamtNonMember.aspx>

Access the above URL and apply for a registration password from

>>Apply for Password for General Presentation Registration

- ② After entering the required information, click **>> Apply**. Once the application is complete, an automatic confirmation email containing your registration password will be sent.

The screenshot shows a web form titled "Request for Registration Password". It includes input guidelines and character limits. The form fields are: Conference for presentation (dropdown menu with "IFBLS2026 (September 23, 2026)" selected), Affiliated Society / Organization (dropdown menu), Your Name (text input), Affiliation (text input), Daytime Contact Phone Number (text input), Email Address (text input), Email Address Confirmation (text input), and Comments (text input). Each field has a "Required" label. At the bottom, there are "Apply" and "Cancel" buttons.

【LOGIN】 Log in to the dedicated website for abstract submission

① Call for Papers Submission Site


<https://jamtiamtis.jamt.or.jp/JamtisIFBLS/Account/LoginJamtNonMember.aspx>

Log in using the registration password obtained earlier via the URL above.

The screenshot shows the "For Non-JAMT Members IFBLS Abstract Submission Site" login page. It features a "Registration Password" input field, a green "Login" button, and three green buttons with arrows: "How to Register a Presentation", "Apply for Password for General Presentation Registration", and "For JAMT Members, Click Here". The footer includes the copyright notice: "Copyright© Japanese Association of Medical Technologists All Rights Reserved."

【STEP 1】 Download the Abstract Template

① Click  **Abstract Template** to download the template.

For instructions on how to use the template, please refer to  **How to Use the Abstract Template**.

STEP1
Abstract details

STEP2
Ethical procedures / Conflict of interest confirmation

STEP3
Enter Presentation Details

STEP4
Upload Abstract File

STEP5
Review Your Input Details

Complete!!
Registration Complete

Step1! Abstract details

☒ general presentation

[Submit a New Presentation](#)

general presentation 0 Item

Presen- tation Category	Regist- ration Number	Presenter	Presenter Details	Delete	Abstract Details	Delete	Abst- ract PDF
There are no applicable general presentation registrations.							

About the abstract format for general presentations

The abstract can be registered **separately from the title** (you may register only the title first and register the **abstract later**).

The session timeout is 120 minutes. If 120 minutes elapse during input, the session will be disconnected.



If you require more than 120 minutes to complete the input, please prepare the abstract text in advance before starting the registration.

When creating and registering (uploading) an abstract for general presentation using a Word template

Abstracts for this conference can be created from the official Microsoft Word template(*.dot) and uploaded as a Word document(*.doc / *.docx).

If your abstract includes images or text formatting, please create the file using the “Abstract Template” before starting the registration.


Be sure to download and use the official “Abstract Template” specified by the conference.

 **Abstract Template**  **How to Use the Abstract Template**

Once you have logged out and prepared the abstract file, log back in and proceed to [Submit a New Presentation](#)

【STEP 2】 Ethical Procedures / Confirmation of Conflicts of Interest

① Please enter your nationality and organization name.

After input, proceed from  .

※For Japanese nationals only

② Select the ethical procedures and presence of conflicts of interest for your presentation topic.

- Ethical Procedures

If approved by an ethics committee, enter the approval number. (May be left blank)

Otherwise, please provide details.

- Conflicts of Interest

Scroll down the screen and declare all items.

No.	Category	Applicable situation Required	If applicable, please provide the name of the company or organization.
1	Please disclose any executive or advisory positions held in corporations or for-profit organizations, along with the remuneration amount. Indicate contributions exceeding 1,000,000 yen per year from one company or entity.	(The individual) <input type="radio"/> Yes <input type="radio"/> No	
	"	(their relatives) <input type="radio"/> Yes <input type="radio"/> No	
2	Shareholding and profits derived from those shares (Indicate if you earn more than 1,000,000 yen annually from a single company or hold 5% or more of its stock).	(The individual) <input type="radio"/> Yes <input type="radio"/> No	
	"	(their relatives) <input type="radio"/> Yes <input type="radio"/> No	
3	Royalties paid by corporations or for-profit organizations for patent use. List any items exceeding 1,000,000 yen per year for each individual case.	(The individual) <input type="radio"/> Yes <input type="radio"/> No	
	"	(their relatives) <input type="radio"/> Yes <input type="radio"/> No	
4	Honoraria or daily allowances paid by corporations or for-profit organizations for attending (or presenting at) conferences, as compensation for the researcher's time and effort. List any items exceeding 1,000,000 yen.	(The individual) <input type="radio"/> Yes <input type="radio"/> No	

After input, proceed from  .

【STEP 3】 Input the Presentation Information

- ① Enter information for the first presenter.

Make sure to enter an email address that can reliably receive messages.

If you do not receive the confirmation email within 24 hours, contact the congress office.

STEP1 Abstract details >>> STEP2 Ethical procedures / Conflict of interest confirmation >>> **STEP3 Enter Presentation Details** >>> STEP4 Upload Abstract File >>>

STEP5 Review Your Input Details >>> Complete!! Registration Complete

Step 3! Enter Presentation Details

■ Input Language Guidelines ■
Please enter all information in English using half-width alphanumeric characters. Enter your name as "First Name [space] Family Name" (e.g., Taro Yamada).

■ About the Character Limit for Names and Affiliations ■
Please enter within the maximum limit of 255 characters(about 40-60 words), referring to the examples below.
(1) Please omit your middle name when entering your name. (2) Please attach your middle name to either your first or last name.
(3) Please do not use more than one space. (4) If the institution name exceeds the limit, please use abbreviations.
Examples: Hospital → Hosp. / University → Univ. / Company Limited → Co.,Ltd. / Corporation → Corp.
Examples: Division → Div. / Department → Dept. / Section → Sect. / Association → Assoc.

Presentation Category **Required**
0001: General Presentation

First Presenter

Affiliated Society / Organization **Required**
Americas: American Society for Clinical Laboratory Science (ASCLS)

Name **Required**
Yohei Usui

Institution Name

Daytime Contact Phone Number **Required**

➡ (Example: +81-3-3768-4722 (Ext: 9999) or +81-90-1234-5678

Email Address **Required**

➡ Mobile carrier email addresses are not accepted.
Please make sure to enter a valid email address that can receive messages without issue,
paying attention to uppercase and lowercase letters.

Confirm Email Address **Required**

Co-presenters

➡ Please enter your JAMT membership number and press the Enter key to confirm your name.

No	Non-JAMT member	JAMT Member Number	Name Required	Institution Name
1	<input type="checkbox"/>			
2	<input type="checkbox"/>			
3	<input type="checkbox"/>			
4	<input type="checkbox"/>			
5	<input type="checkbox"/>			
6	<input type="checkbox"/>			
7	<input type="checkbox"/>			

Presentation Title

<< Back >> Next >> Confirm and Register

After entering the information, scroll down to proceed.

② Enter information for the co-presenters.

If a co-presenter is a JAMT member: enter the membership number and press Enter.

Non-members: check ☒ “Non-member” and manually enter the required information.

Please modify the institution name, department name, and other information as you wish to have them displayed.

③ Enter the title of the presentation.

Enter the main title (up to 10 words) and the subtitle (up to 14 words).

Any line breaks will be ignored; enter everything in one line.

Please refer to [How to Enter Decorative Characters](#) for the instructions of decorative characters.

STEP1 Abstract details >>> STEP2 Ethical procedures / Conflict of interest confirmation >>> STEP3 Enter Presentation Details >>> STEP4 Upload Abstract File >>>

STEP5 Review Your Input Details >>> Complete!! Registration Complete

Step 3! Enter Presentation Details

■ Input Language Guidelines ■
Please enter all information in English using half-width alphanumeric characters. Enter your name as “First Name [space] Family Name” (e.g., Taro Yamada).

■ About the Character Limit for Names and Affiliations ■
Please enter within the maximum limit of 255 characters(about 40-60 words), referring to the examples below.
(1) Please omit your middle name when entering your name. (2) Please attach your middle name to either your first or last name.
(3) Please do not use more than one space. (4) If the institution name exceeds the limit, please use abbreviations.
Examples: Hospital → Hosp. / University → Univ. / Company Limited → Co.Ltd. / Corporation → Corp.
Examples: Division → Div. / Department → Dept. / Section → Sect. / Association → Assoc.

No	Non-JAMT member	JAMT Member ship Number	Name Required	Institution Name
1	<input checked="" type="checkbox"/>		Hanako Hikain	
2	<input type="checkbox"/>			
3	<input type="checkbox"/>			
4	<input type="checkbox"/>			
5	<input type="checkbox"/>			
6	<input type="checkbox"/>			
7	<input type="checkbox"/>			

Presentation Title Required [How to Enter Decorative Characters](#)
Please enter your presentation title in English (up to 10 words, using half-width alphanumeric characters and symbols) on a single line. Line breaks will not appear.

Subtitle
Please enter your presentation subtitle in English (up to 14 words, using half-width alphanumeric characters and symbols) on a single line. Line breaks will not appear.

Preferred Presentation Type Required ▼
Preferred Presentation Field Required ▼

<< Back >> Next >> Confirm and Register

Click [Next](#) to proceed.

【STEP 4】 Upload the Abstract

- ① Click **Choose File** (label varies depending on the browser language) to select your Word file (*.doc / *.docx) from your computer.
- ② Click **Upload** to upload the file.

Click **Abstract Print Preview** to check the entire abstract.

STEP1 Abstract details >>> STEP2 Ethical procedures / Conflict of interest confirmation >>> STEP3 Enter Presentation Details >>> **STEP4 Upload Abstract File >>>**

STEP5 Review Your Input Details >>> Complete!! Registration Complete

Step 4! Upload Abstract File

Abstract Submission Method **Required** ☒ File Upload **Abstract Print Preview**

Upload ! Upload Abstract File

Please be aware: —

1. Please create your abstract using the downloaded template.
2. Do not change **the font size in the abstract text.**
3. Be sure to include **“Contact Information and Phone Number”** at the end of the abstract.
4. After uploading, please check the “Abstract Book PDF Preview” on the screen.

Abstract Template **How to Use the Abstract Template**

1. Select and Upload Abstract File (.doc / .docx)

Choose File No file chosen **Upload**

2. Uploaded Abstract File

There is currently no abstract file uploaded.

(Notes) How to troubleshoot formatting issues in the “Abstract Book PDF Preview”. —

The Word document may contain hidden character codes or tag elements that are not easily visible, which may interfere with the PDF conversion process. Please recreate the abstract following the steps below and try uploading it again.

1. **Paste the abstract text into Notepad (this will convert it to plain text). If there are any unnecessary spaces, please delete them here.**
2. **Copy and paste the text from step 1 into the abstract template as plain text (without formatting).**
3. **Apply necessary formatting (such as italics) to the text pasted in step 2, and insert line breaks (press Enter) at the end of each line to adjust the layout.**
4. Save the file and upload it again.
5. After uploading, please check the “Abstract Book PDF Preview” on the screen.

<< Back **>> Next**

After uploading click **>> Next** to proceed.

【STEP 5】 Review Entered Information

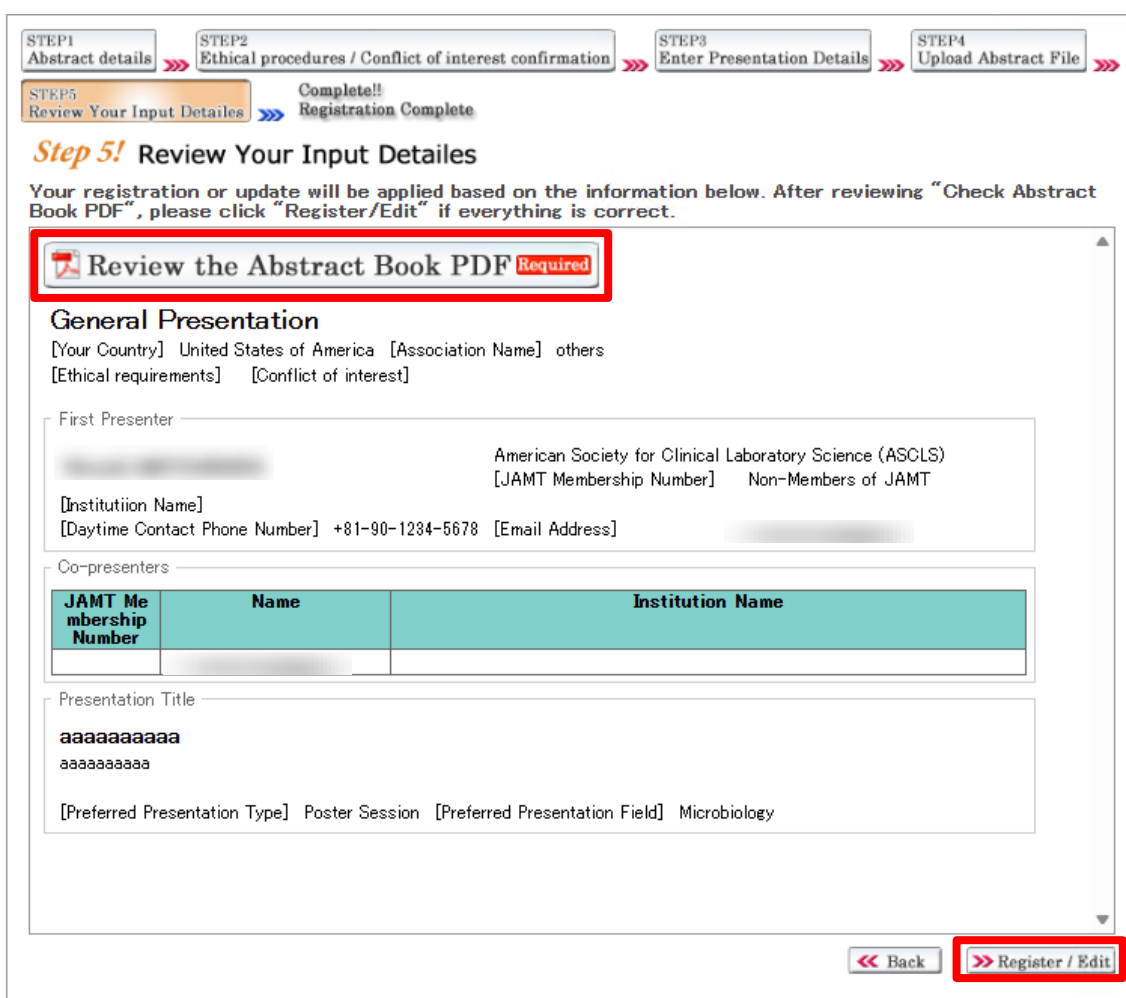
- ① Review all entered contents.

If you need to edit, click  to return the previous page,

or click    to go to each section.

- ② Click  to confirm the abstract layout.

If the text is too long and gets cut off, adjust the content and re-upload.



The screenshot shows the 'Step 5! Review Your Input Details' page. At the top, there are navigation buttons for STEP1 (Abstract details), STEP2 (Ethical procedures / Conflict of interest confirmation), STEP3 (Enter Presentation Details), STEP4 (Upload Abstract File), and STEP5 (Review Your Input Details). Below these, a message states: 'Your registration or update will be applied based on the information below. After reviewing "Check Abstract Book PDF", please click "Register/Edit" if everything is correct.' The main content area is titled 'General Presentation' and includes fields for 'Your Country' (United States of America), 'Association Name' (others), 'Ethical requirements', and 'Conflict of interest'. There is a section for 'First Presenter' with fields for name, institution (American Society for Clinical Laboratory Science (ASCLS)), JAMT Membership Number, Non-Members of JAMT, institution name, daytime contact phone number (+81-90-1234-5678), and email address. Below this is a table for 'Co-presenters' with columns for JAMT Membership Number, Name, and Institution Name. The 'Presentation Title' field contains 'aaaaaaaaaa'. At the bottom, there are fields for 'Preferred Presentation Type' (Poster Session) and 'Preferred Presentation Field' (Microbiology). At the bottom right, there are two buttons: '<< Back' and '>> Register / Edit'.

Step 5! Review Your Input Details

Your registration or update will be applied based on the information below. After reviewing "Check Abstract Book PDF", please click "Register/Edit" if everything is correct.

Review the Abstract Book PDF Required

General Presentation

[Your Country] United States of America [Association Name] others
[Ethical requirements] [Conflict of interest]

First Presenter

[Name] American Society for Clinical Laboratory Science (ASCLS)
[JAMT Membership Number] Non-Members of JAMT
[Institution Name]
[Daytime Contact Phone Number] +81-90-1234-5678 [Email Address]

Co-presenters


JAMT Membership Number	Name	Institution Name

Presentation Title

aaaaaaaaaa
aaaaaaaaaa

[Preferred Presentation Type] Poster Session [Preferred Presentation Field] Microbiology

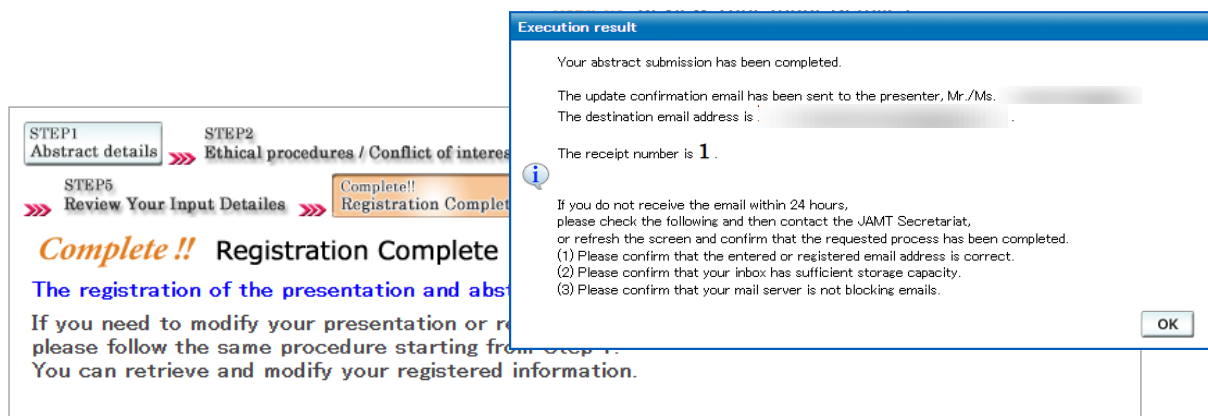
<< Back >> Register / Edit

After confirming, click .

【COMPLETE】 Registration Complete


Registration is completed when the following appear: a message stating “Registration Completed,” a notification of your receipt number, and confirmation that a receipt email has been sent.


If any unexpected error messages appear, please contact the congress office.



1. Editing or Reviewing a Registered Abstract

① Registered abstracts are displayed in a list.

To edit the title or abstract, click .

To print the abstract PDF, click  when necessary.

STEP1
Abstract details

STEP2
Ethical procedures / Conflict of interest confirmation

STEP3
Enter Presentation Details

STEP4
Upload Abstract File

STEP5
Review Your Input Details






Complete!!
Registration Complete

Step1! Abstract details

☒ general presentation

[Submit a New Presentation](#)

general presentation 1 Item

Presentation Category	Registration Number	Presenter	Presenter		Abstract		Abstract PDF
			Details	Delete	Details	Delete	
General	8	aaaaaaaaa [Microbiology]					

Page 1/1

About the abstract format for general presentations

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If you require more than 120 minutes to complete the input, please prepare the abstract text in advance before starting the registration.

When creating and registering (uploading) an abstract for general presentation using a Word template

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If your abstract includes images or text formatting, please create the file using the "Abstract Template" before starting the registration.

Be sure to download and use the official "Abstract Template" specified by the conference.

- ② When editing a registered submission, proceed through the same steps as during new registration. If there are no changes in later steps, click **>> Confirm and Register** . you can skip unnecessary steps and jump to **STEP5 Review Your Input Details** . However, **you must proceed to the final step and confirm the registration via the automatically sent email**, even when skipping steps.

The screenshot displays a multi-step registration process. At the top, a progress bar shows five steps: STEP1 Abstract details, STEP2 Ethical procedures / Conflict of interest confirmation (highlighted in orange), STEP3 Enter Presentation Details, STEP4 Upload Abstract File, and STEP5 Review Your Input Details. Below the progress bar, the current step is titled "Step 2! Ethical procedures / Conflict of interest confirmation". It contains two required fields: "Your Country" with a dropdown menu set to "United States of America" and "Association Name" with a text input field containing "others". At the bottom right, there are three buttons: "<< Back", ">> Next", and ">> Confirm and Register" (which is highlighted with a red border).

Please note that if you log out, close your browser, or otherwise interrupt the input process, your submission will not be completed.

1. Conflict of Interest (COI) Disclosure Slide Example

Presenters are required to disclose their COI status.

Regardless of whether a COI exists, please include the COI disclosure on your poster.

Example template

Form 1-B (for Poster Presentations): When COI must be disclosed.

Form 1-B
(for Poster Presentations)

Conflict of Interest Disclosure

I declare the following conflict of interest related to the content of this presentation
I have received research funding from *[Company Name]*.